

ENVIRONMENTAL SERVICES PORTFOLIO HOLDER'S MEETING

THURSDAY, 29 SEPTEMBER 2016

DECISIONS

Set out below is a summary of the decisions taken at the Environmental Services Portfolio Holder's Meeting held on Thursday, 29 September 2016. Decisions made by the Portfolio Holder will be subject to call-in. Recommendations made to the Cabinet or to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Patrick Adams.

1. **FOOD SAFETY SERVICE PLAN 2016-17** The Environmental Services Portfolio Holder

APPROVED the Environmental Health and Licensing Service Food Safety Plan 2016/17.

Other Options Considered: The Portfolio Holder considered amendments to the proposed plan. He noted that failure to adopt the plan would leave the Council open to criticism by the Food Standards Agency if they choose to conduct any future audit.

Reason For Decision: The national Framework Agreement on Official Feed and Food Controls by Local Authorities requires that a Food Safety Plan to be produced each year by South Cambridgeshire District Council as the local "Food Authority". The Framework Agreement recommends that the Food Plan is approved at the relevant level within the Council; hence the recommendation to the Portfolio Holder endorses the Plan on behalf of the Council.

The Food Safety Service Plan demonstrates the continued commitment of SCDC Environmental Health & Licensing to supporting local food businesses to maintain high levels of food safety and so deliver high consumer confidence and success for their businesses.

2. **PARK LIFE: REVIEW OF 2016 AND OPTIONS FOR FUTURE EVENTS** The Environmental Services Portfolio Holder

AGREED

- A) To note the feedback from Parklife 2016
- B) To continue to work in partnership with Cambridge Sports Lake Trust to arrange a free Parklife event each year for the next three-years, relying on income from sponsorship, grant funding and pre-booking to reduce the Council's expenditure to approximately £2,500 per event for each year of a three year programme; and
- C) To continue to underwrite the events with £10,000 per annum.
- D) To further promote the contribution of Cambridge Sports Lake Trust to the event through branding and advertising.

Other Options Considered: The Portfolio Holder considered whether:

- a. to continue to host a free Parklife event with Cambridge Sport Lakes Trust each year for the next three-years, relying on income from sponsorship, grant funding and pre-bookings to reduce the Council's expenditure to approximately £2,500 per event for each year of a three

- year programme.
- b. to suspend the event for a year, indefinitely or for the duration of the next three year cycle.
- c. to change from a free event, supported by sponsorship, Council funding, some alternative income generation and Cambridge Sport Lakes Trust resources, to a wholly commercial operation, funded by entry fees and other income sources, to include pre-booking and sponsorship income.

The Portfolio Holder agreed to continue to host future Parklife events and he then considered whether to:

- a. continue to underwrite the events with £10,000 per annum;
- b. underwrite the events with an alternative amount per annum; or
- c. not underwrite the events.

Reason For Decision: Parklife has been running since 2009 and is the main corporate event put on by the Council. The aim of Parklife is to offer local people the opportunity to try out a range of sports, for example, paddle boarding and canoeing, with a view to them taking up the activity and remain in good health.

A guaranteed baseline budget of £10,000 would allow for early bookings of key attractions (activity providers can be lost through inability to commit due to financial uncertainty) allowing the creation of an event which can then be promoted to sponsors – it is easier to sell a product than a concept.

3. **OUTLINE COMMUNICATIONS & ENGAGEMENT STRATEGY BAYER CROPSCIENCE SITE HAUXTON - WASTE WATER TREATMENT WORKS**

The Environmental Services Portfolio Holder requested that the Head of Service, Environmental Commissioning and the Scientific Officer (Contaminated Land) liaise with Councillor Janet Lockwood, the local member for Hauxton, to ensure that the Council's Communication and Engagement Strategy regarding the Bayer Cropscience site at Hauxton served the interests of the local community.

Other Options Considered: The Portfolio Holder considered whether to agree the approach in the Outline Communications and Engagement Strategy.

Reason For Decision: Agreement of the approach will initiate the engagement with the Developer and other regulatory parties to form a detailed Communications and Engagement Strategy.